

**NASA FINANCIAL MANAGEMENT MANUAL
TRANSMITTAL NOTICE NO. 9300-52**

Date: December 31, 1997

1. This transmittal notice forwards Changes to the following portions of the Financial Management Manual:

FMM 9300	FINANCIAL REPORTS
FMM 9301	General (December 1997)
FMM 9310	Agency Reports (December 1997)
FMM 9320	Financial and Contractual Status (FACS) (December 1997)
FMM 9322	Financial Highlight Report (December 1997)
FMM 9323	Preliminary Accrued Cost (PAC) Report (December 1997)
FMM 9340	Center Fiscal Activity Reports (December 1997)
FMM 9341	General Ledger Accounts System (GLAS) (December 1997)

2. This change is effective upon receipt.
3. Effective with this change hard copies of FMM changes will not be distributed. See the attached letter for additional information.

DIGEST OF CHANGES AND ADDITIONS IN PROCEDURES

9301	This chapter was completely reviewed and changes were made where required.
9310	This chapter has been reviewed and modifications were made where needed.
9322 & 9323	These chapters has been completely reviewed and updated where required.

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DIGEST OF CHANGES AND ADDITIONS IN PROCEDURES

- 9341 This chapter has been revised to reflect new Standard General Ledger changes. The listing of account numbers has been modified to include Partner Code requirements and appropriation symbols or receipt/fund symbols for every account number.
4. **FILING INSTRUCTIONS:** Remove old pages and insert the enclosed in lieu thereof.

Original Signed By

Stephen J. Varholy
Director, Financial Management Division

BFZ

October 22, 1997

TO: Recipients of FMM Transmittal Notices

FROM: Director, Financial Management Division

SUBJECT: **Changes in Notification Procedures for FMM Updates**

NASA Headquarters Financial Management Division is in the process of implementing a totally electronic Financial Management Manual (FMM). As part of this ongoing process we are implementing an electronic notification process for FMM changes.

A mail list, fmm-updates, has been established that will be used to send out notification of future FMM changes to individuals' E-mail accounts. If you, as a current recipient of transmittal notices, would like to continue receiving notification of FMM changes you will need to subscribe to this mail list.

Subscribing to the mail list is very easy. Simply send an E-mail message addressed to "**majordomo@hq.nasa.gov**". In the body of the message type "**subscribe fmm-updates**". You will receive notification back via an E-mail message that your request was successful. All future electronic notifications will go directly to your E-mail account.

If you have previously subscribed to this mail list for other volumes of the FMM, there is no need to subscribe again. In the future, changes for all volumes of the FMM will be sent to the same mail list. Separate notification list for each volume will no longer be maintained.

The printed copy of the FMM changes contained in this package will be the last hard copy that NASA Headquarters will be providing. Beginning with the next update to this volume of the FMM, users will have to access our FMM web site to view the updated document. The FMM web site is found at "www.hq.nasa.gov/fmm/".

Your questions should be directed to Bertha Lee, bertha.lee@hq.nasa.gov or 202-358-0998.

Original Signed By

Steve Varholy